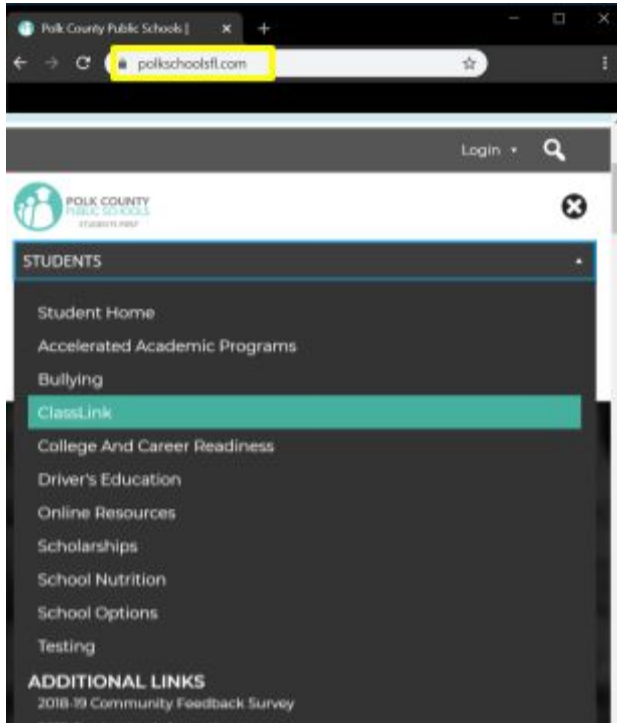
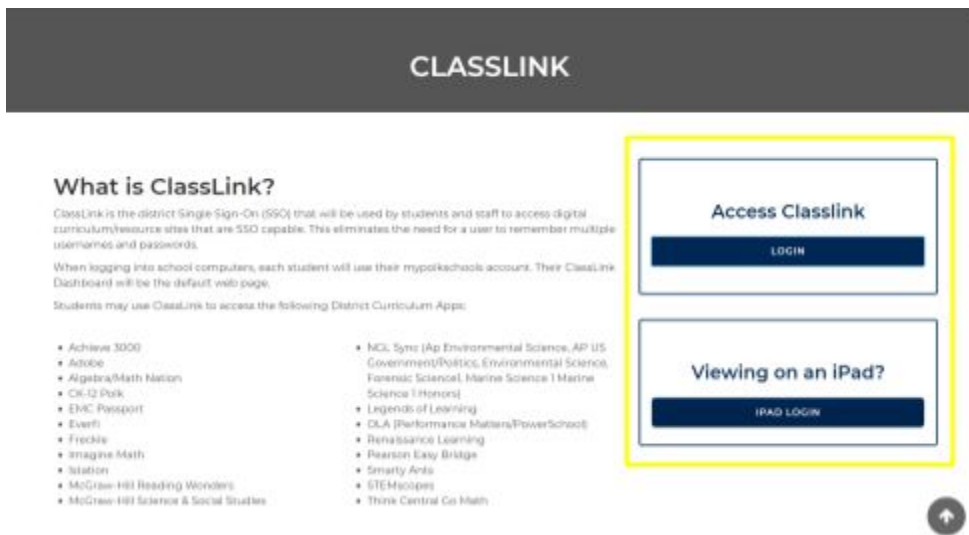


Student Access to Sites for Polk County Schools

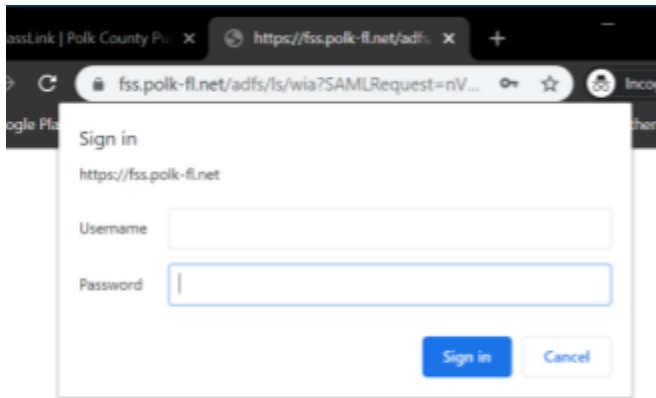
1. Go to polkschoolsfl.net
2. Look under the students tab for ClassLink



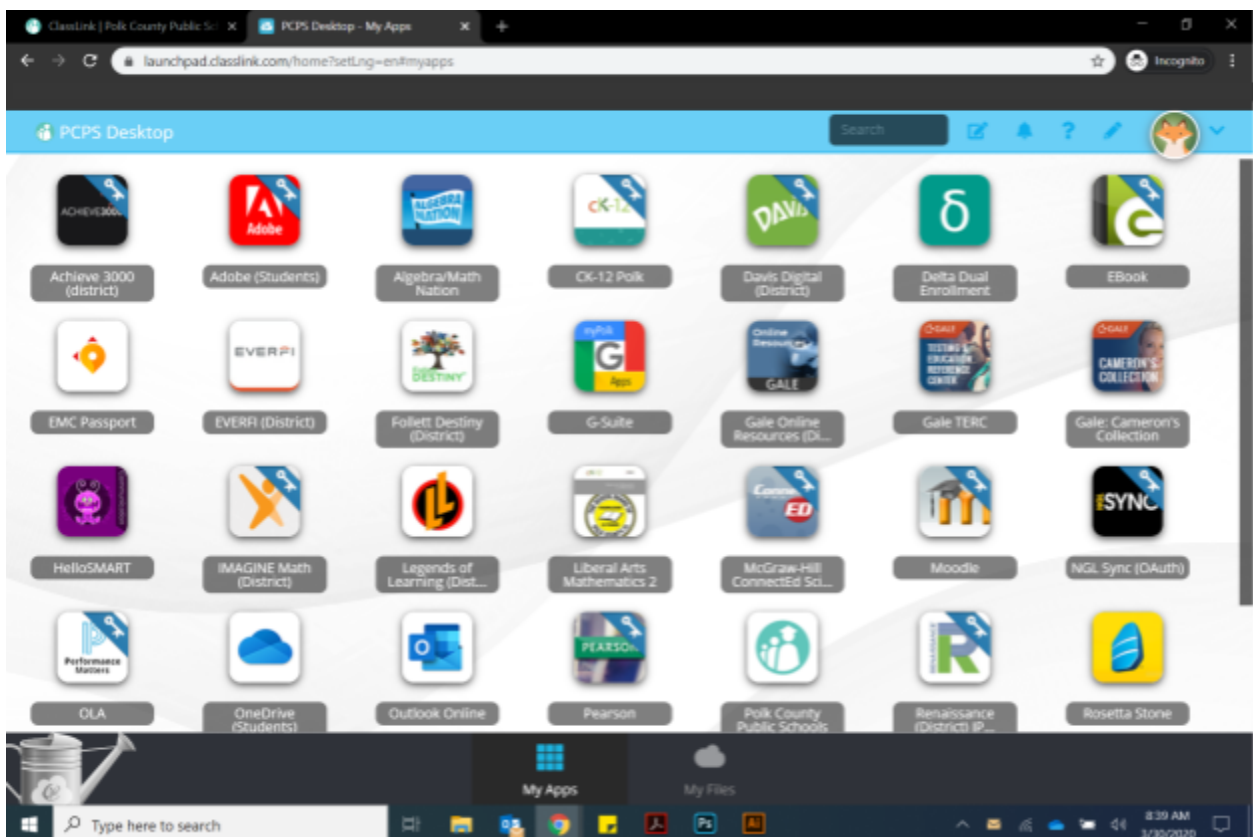
3. Click log in



4. Input username and password (must be students SCHOOL username, do NOT type @mypolkschools.net after)

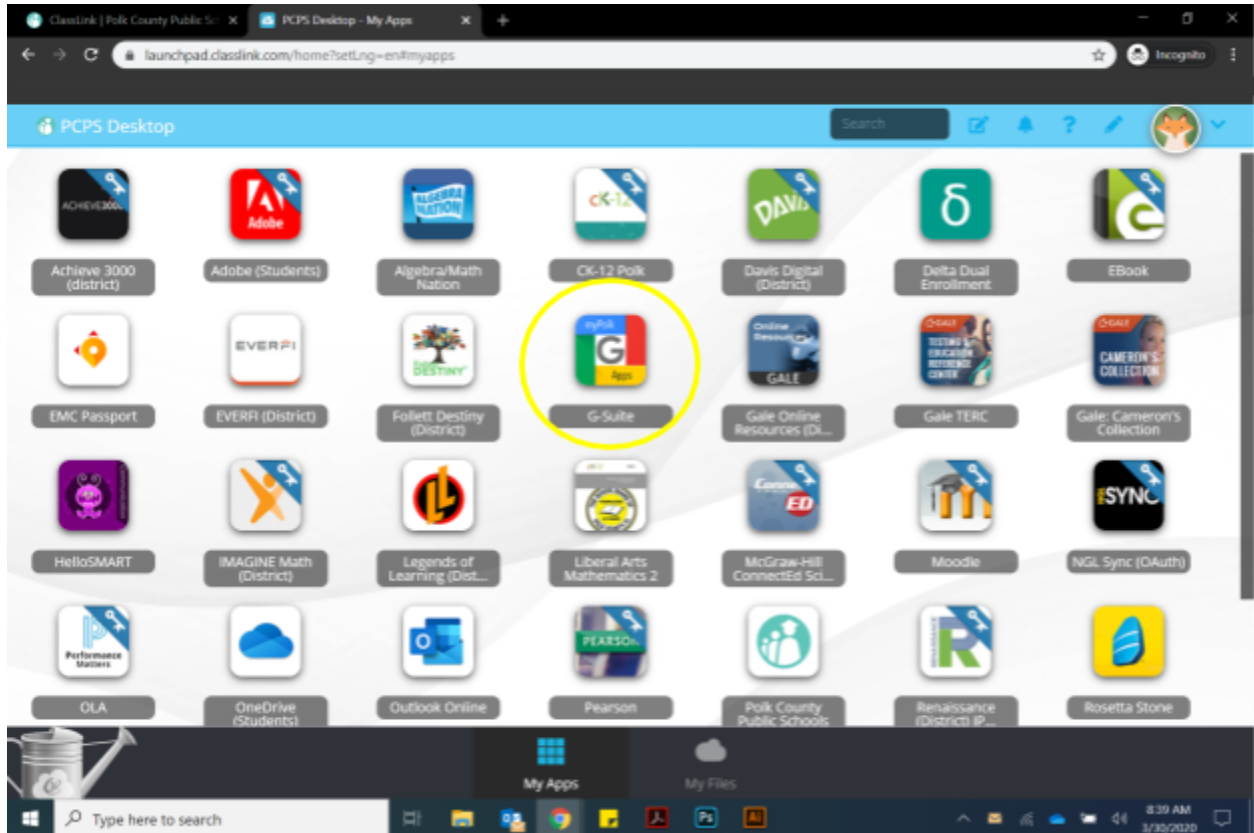


5. Welcome to ClassLink

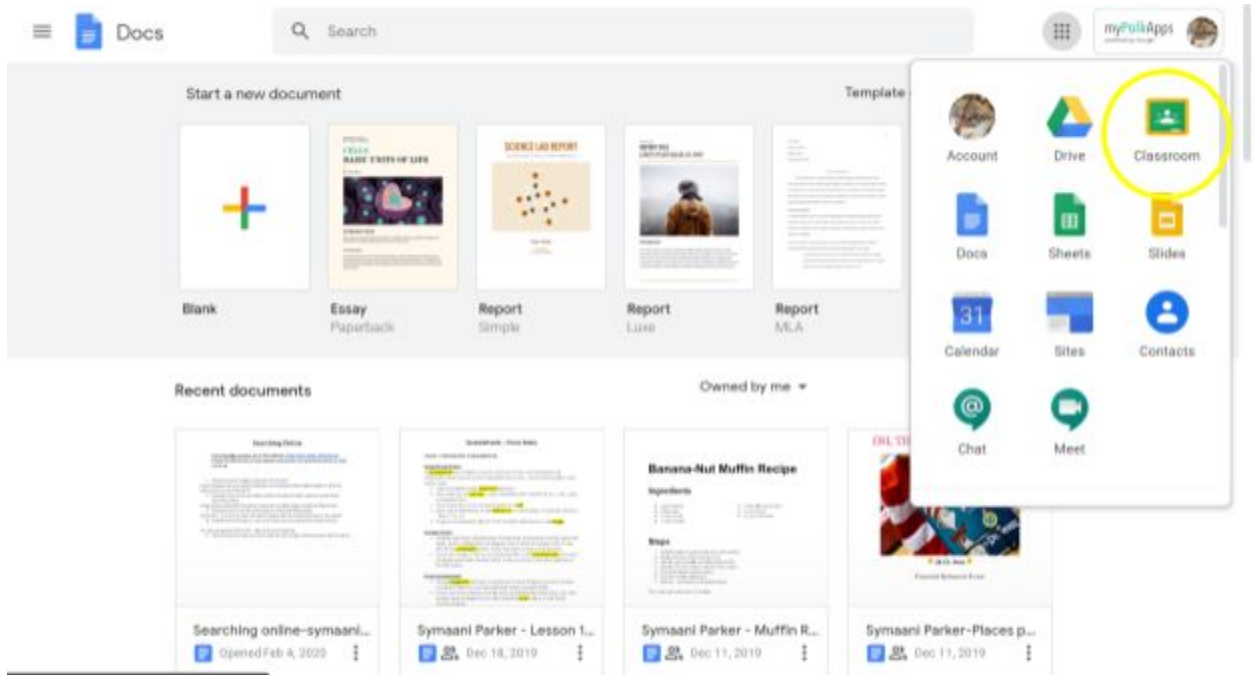


Student Access to Google Classroom

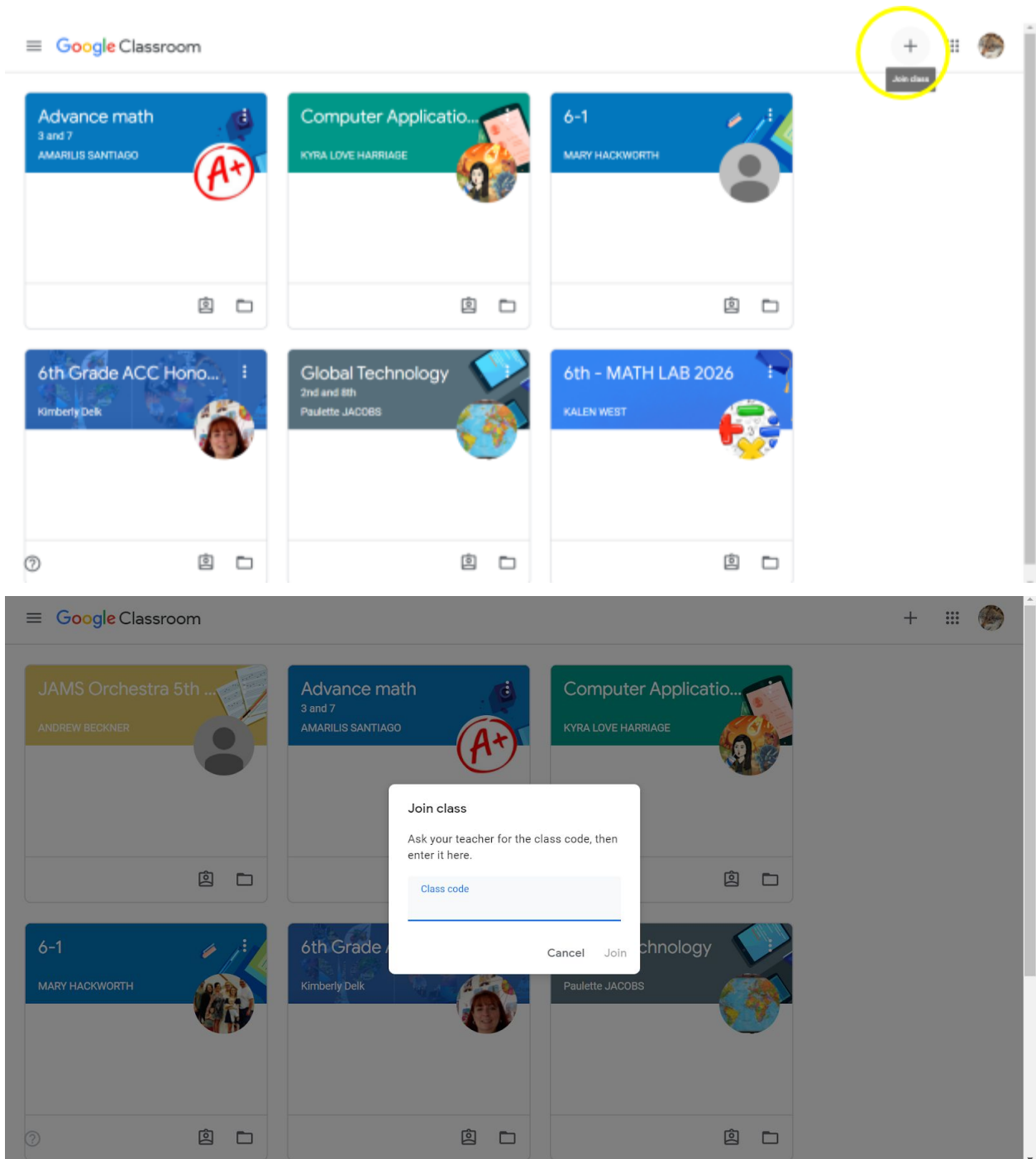
1. On ClassLink, select G-Suite
(Students should already be logged in at this point and are taken to Google Docs, if not – login with full student email and password)



- Click the grid in the top right corner of the page and select Google Classroom
(Student should be directed to a new site where they can see all their classes, if new to the site it will ask a series of questions before you can complete the next step)



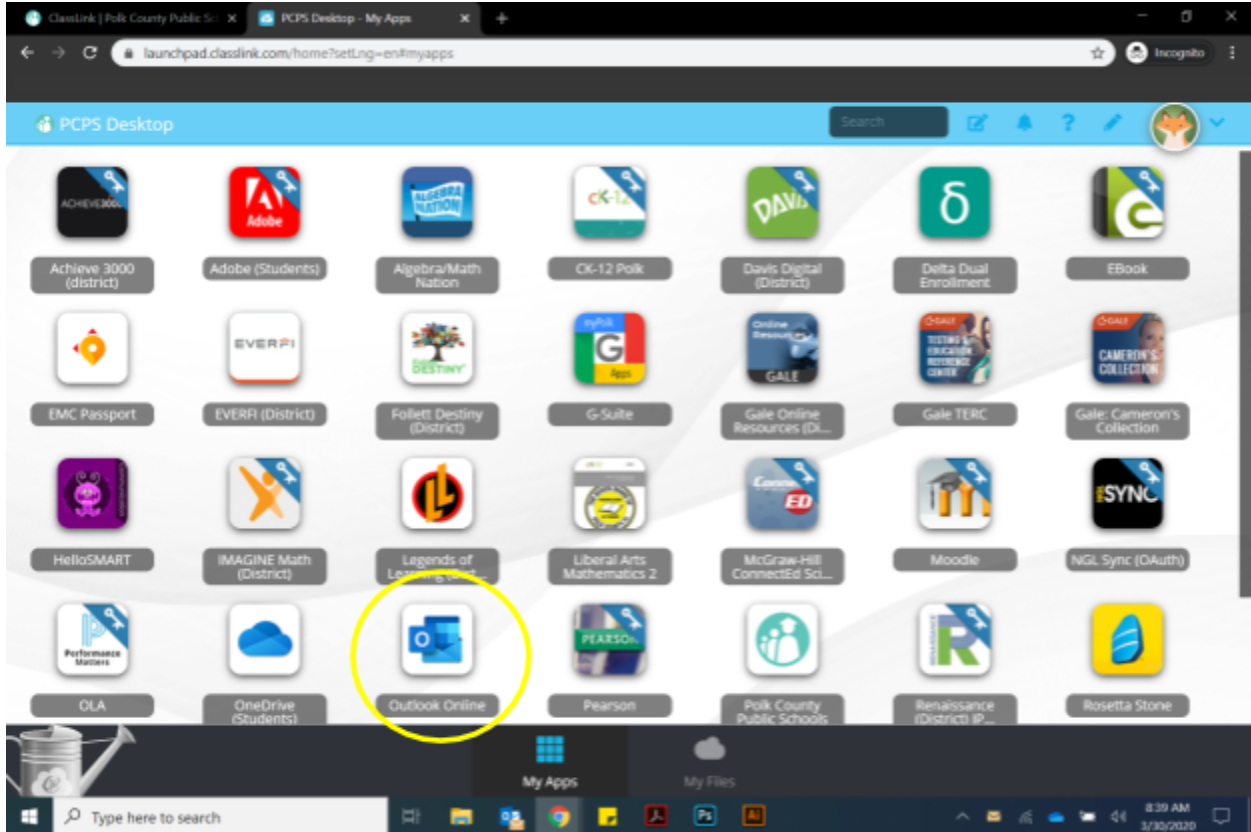
3. If you need to add a class, click the plus sign and use the Classroom Code to add a class.



Parents can check student progress through the student's login

Student Access to Email

1. On ClassLink, click Outlook Online



2. If never opened, student will be prompted to put in our time zone (Eastern)
3. Students may email teachers from here if needed
NOTE: If you reply to emails from Google Classroom they will NOT go to the teacher, please make sure to contact your teacher using their "firstname.lastname"@polk-fl.net email address